

# AGENDA

**Meeting:** Schools Forum  
**Place:** Online meeting - via Microsoft Teams  
**Date:** Thursday 27 June 2024  
**Time:** 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

<b>Membership:</b>	<b>Representing:</b>
Aileen Bates	WGA - Special School Governor Representative
Lyssy Bolton	Early Years Representative
TBC	Observer - Children and Families Voluntary Sector Forum
Andy Bridewell	PHF - Maintained Primary Representative
Helen Carpenter	Chair of WASSH - Secondary Academy Representative
Rebecca Carson	PHF - Primary Academy Representative
Michele Chilcott	WASSH - Secondary Academy Representative
Stella Fowler	WGA - Primary School Governor Representative
Jo Grenfell	Observer - Post 16, Wiltshire College
John Hawkins	Teaching Association Representative
Cllr Ross Henning	Observer - Local Youth Network
Georgina Keily-Theobald	WASSH - Maintained Special School Representative
Graham Nagel-Smith	PHF - Primary Academy Representative
Nick Norgrove	WASSH - Maintained Secondary School Representative
Lisa Percy	WASSH - Secondary Academy Representative
Giles Pugh	Salisbury Diocesan Board of Education Representative
John Read	PHF - Maintained Primary Representative
Graham Shore	PHF - Primary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Ros Sutton	WGA - Primary School Governor Representative
Karen Venner	Early Years Representative
David Whewell	WGA - Secondary School Governor Representative
Nicola Whitcombe	WASSH - Special School Academy Representative
Catriona Williamson	PHF - Maintained Primary Representative

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies, Substitutions and any Changes of Membership**

To note any apologies, substitutions and changes to the membership of Schools Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 26*)

To approve as a correct record and sign the minutes of the meeting held on 18 January 2024 (copy attached).

3 **Chair's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Public Participation**

Schools Forum welcomes contributions from members of the public who are able to ask questions or make a statement in relation to the responsibilities and functions of the Forum at each meeting. A maximum of 15 minutes will be allocated to this at the start of each meeting, and each question or statement should last no longer than 3 minutes. Please register with the Officer named on this agenda, and in accordance with the deadlines below.

### Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the Officer named on the agenda **no later than 5pm on Tuesday 25 June 2024**. Statements must not be defamatory, frivolous, offensive, vexatious, unlawful or otherwise improper. They must not name or identify individual service users, members of staff or members of partner agencies.

### Questions

Those wishing to ask questions are required to give notice of any such questions to the Officer named on the front of this agenda **no later than 5pm on Thursday 20 June 2024** to allow a response to be formulated. Questions are limited to a maximum of 2 per person/organisation. A response will be given as either a direct oral answer or a written reply. Questions must not require the disclosure of confidential information. The Chair's ruling on rejection of a question is final.

6 **Updates from Working Groups** (Pages 27 - 40)

The Forum will be asked to note the minutes/updates from the following meetings:

- Early Years Reference Group – 22 March 2024 and 7 June 2024 (*attached*)
- Joint meeting of the School Funding Working Group and SEN Working Group – 17 June 2024 (*attached*).

7 **Dedicated Schools Budget - Budget Monitoring 2023-24** (Pages 41 - 52)

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2023-24 as at 31 March 2024.

8 **SEND Transformation Update** (Pages 53 - 62)

The report of Liz Williams (Finance Lead – High Needs Sustainability) and Ben Stevens (Inclusion, SEND and Alternative Provision Lead) seeks to update Schools Forum on the SEND Transformation Programme.

9 **Annual Schools Consultation - Transfer of funding from Schools Block to High Needs Block 2025-26** (Pages 63 - 66)

The report of Grant Davis (Schools Strategic Financial Support Manager) and Liz Williams (Finance Lead – High Needs Sustainability Programme) seeks to brief Schools Forum on the consultation questions and supporting information to be sent out to all schools in the autumn of 2024 on the principles and value of any block transfer from schools block to the high needs block in the 2025-26 financial year.

10 **Allocation of Funding Growth in Specialist Places** (Pages 67 - 70)

The report of Liz Williams (Finance Lead – High Needs Sustainability) seeks Schools's Forum agreement on the methodology for allocating funding for the growth in places in Wiltshire specialist provision from the high needs block.

11 **Review of EHCP Top-Up Funding - Key Principles**

The report of Liz Williams (Finance Lead – High Needs Block Sustainability) seeks views on the principles to be applied to a review of top-up funding that schools receive for pupils with Education Health and Care Plans (EHCPs) the report is *to follow*.

12 **Annual Schools Consultation** (Pages 71 - 76)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to brief Schools Forum and agree a set of questions to be sent out to all schools in the autumn of 2024.

13 **Early Years and Wraparound Childcare Update** *(Pages 77 - 80)*

The report of Lucy-Anne Bryant (Commissioning Manager) seeks to inform Schools Forum of the new legislation around early years and wraparound care.

14 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows all to start at 1.30pm:

10 October 2024  
12 December 2024  
23 January 2025  
13 March 2025.

15 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed